**Meeting Minutes**

**Housing Authority of the City of Roswell Board of Commissioners**

**Regular Board Meeting via Zoom Conference System**

**199 Grove Way, Roswell, GA 30075**

February 8, 2022 12:00 p.m.

**Present:** **Staff:**

Karen Parrish – Chair Beth Brown – Executive Director

Robert Kesler – Vice Chair

Eric Schumacher - Commissioner

Shenetra Gates – Resident Commissioner **Guests:**

Andrew Leonardi– Commissioner

Trent Perry – Commissioner

**Absent:**

There being a quorum present, Karen Parrish called the meeting to order at 12:00 p.m.

**CHAIRMAN’S REPORT**

K. Parrish updated the Board on meetings she has had with Mayor and Council. R. Kessler indicated that the City was receptive to request for funding required for the LIHTC application. Stated that the City would need to figure out how to fund the money. E. Shumacher agreed. K. Parrish stated that Mayor and Council would like additional meetings to discuss in more detail. B. Brown shared that Pennrose would be happy to meet with Council and Mayor in both small group and large public forum.

K. Parrish and T. Perry suggested that there are concerns and questions about the terms outlined in the Memorandum of Understanding that would be best discussed in Executive Session. T. Perry expressed concerns regarding the MOU and would have hoped that a discussion would have been handled with attorney, however, time ran out. He would like to have further discussions and the attorney to give opinion applicability of the existing MOU. B. Brown suggested that business terms could be renegotiated based on RHA’s cash commitment. B. Brown asked T. Perry to send questions or concerns ahead of time so that we can send to attorney for answers. T. Perry agreed to put forth his questions. K. Parrish explained that she has asked Stewart Duggan to review the business terms. E. Shumacher expressed an interest in hearing T. Perry’s questions and concerns. B. Brown and K. Parrish discussed that there may be some additional requirements from HUD and/or City based on proposed changes. B. Brown expressed some concerns about Pennrose’s current approach. S. Gates expressed concern that we are not getting the product we were promised. There was a discussion about increased construction costs and impact on the project.

**MINUTES**

Minutes from the last meeting from January 11, 2022 were tabled for approval at the next board meeting.

**FINANCIAL REPORTS**

The financial data summaries and statements were reviewed for Pelfrey and Myrtle. Motion to accept the December financials was made by R. Kesler and seconded by R. Kesler.

Ayes: S. Gates, W. Christopher, T. Perry, E. Schumacher, A. Leonardi

Nays: None

**EXECUTIVE REPORT**

B. Brown discussed highlights from the Management Report which was included in the Board Packet.

B. Brown updated the Board on communication with HUD regarding relocation of individuals in the senior building. She updated Board on progress of finding relocation opportunities.

B. Brown updated Board on completing the close out documents for the Federal Home Loan Bank loan on Myrtle Street apartments.

B. Brown gave an update on the City’s water project.

B. Brown updated Board on getting board emails utilizing Microsoft 360.

K. Parrish updated Board on her push to secure the $9 million grant through the State,

**Executive Session**

On motion made by K. Parrish and seconded by R. Kesler, the Board moved into Executive Session to discuss real estate.

The Board came out of Executive Session. There being no further business Karen Parrish adjourned the meeting.

Beth Brown

Secretary to the Board

Roswell Housing Authority